



Authorization No. _____
For Internal Use Only

Rider No. _____
For Internal Use Only

E-mail: locationfilmingpermit@simivalley.org Call: (805) 583-6736 FAX: (805) 583-6399

Location Filming Permit Application

Company Name: _____ Fed Tax ID: _____

Company Address: _____

Contact Person: _____ Phone: _____ Email: _____

Name of Production: _____ Type: _____
(Feature Film/TV/Still Photography/Student Film, etc.)

Location 1 Name/Address: _____

Type of Location: _____

Date(s): _____ Time(s): _____ # of Cast: _____ # of Crew: _____ # of Vehicles: _____

Description of Filming Activities: _____
(Interior/Exterior, Describe Scene)

Location 2 Name/Address: _____

Type of Location: _____

Date(s): _____ Time(s): _____ # of Cast: _____ # of Crew: _____ # of Vehicles: _____

Description of Filming Activities: _____
(Interior/Exterior, Describe Scene)

Location 3 Name/Address: _____

Type of Location: _____

Date(s): _____ Time(s): _____ # of Cast: _____ # of Crew: _____ # of Vehicles: _____

Description of Filming Activities: _____
(Interior/Exterior, Describe Scene)

Types/Numbers of Oversized Vehicles: _____
(e.g. Cranes, Trailers, Craft Service, etc. Please identify which locations have those items.)

Basecamp: Yes No Basecamp Location: _____

Special Services Requested (Additional Lead Time May Be Required):

Intermittent Traffic/Pedestrian Control No Parking Signs Street Closures Unmanned Aircraft System

If requested, please explain: _____

Is property located in an HOA? Yes No

If YES, has property owner obtained permission from HOA to film? Yes No

Insurance Certificate Attached: Yes No Property Owner Consent Attached: Yes No

The undersigned submits this application under the provisions of Simi Valley Municipal Code Chapter 5-32 and such other rules and regulations, as applicable, and guarantees that, if this application is approved, the filming will be operated in conformity with all the applicable rules, regulations, and conditions. Furthermore, it is understood that all nuisances as well as non-compliance with applicable conditions that are brought to the attention of the operators of the filming activities when the activity is in progress must be corrected immediately. If corrections are not made, the appropriate authorities may immediately cancel the permit.

Applicant: _____ Date: _____

City Approval: _____ Date: _____



**FIRE PREVENTION FORM 643
FILMING QUESTIONNAIRE**

PRODUCTION COMPANY: _____
NAME OF PRODUCTION: _____
LOCATION OF FILMING: _____
DATE(S) OF FILMING: _____

Fire Department Film Review Fee: \$320.00

Fire Department Still Photography Review Fee: \$160.00

If any of the following will be present at the production site or base camp area, a Fire Code Permit and a Fire Safety Officer may be required:

Tents 401 to 1,600 square feet: \$200.00

Tents greater than 1,600 square feet: \$360.00

Pyrotechnics (explosives, squibs, open flame): \$280.00

Additional Activities:

Interior set construction: No Yes

Construction of structures: No Yes

Operation or landing of aircraft: No Yes

Stunts: No Yes

The Fire Safety Officer is on the production company timecard and paid for by the production company. The current rate is \$58.00 an hour with an 8-hour minimum. Time and a half after 8-hours and double time after 12-hours.

Contact Lori Ross, Filming Fire Safety Coordinator, with any questions at (805) 947-8535 or by email at lori.ross@ventura.org.

Company Representative / Location Contact Name: _____

Contact Number: _____

CITY OF SIMI VALLEY'S INSURANCE REQUIREMENTS LOCATION FILMING

These are the Insurance Requirements for film permit applicants. By completing the Location Filming Permit Application, you verify that you comply with and agree to be bound to these requirements. It is recommended that you check with your Insurance advisor(s) to verify compliance and determine if additional coverage or limits may be needed to adequately insure your obligations under these requirements. These are the minimum required and do not in any way represent or imply that such coverage is sufficient to adequately cover your liability under these requirements.

The applicant shall procure and maintain for the duration of the permit insurance against claims for injuries to persons or damages to property which may arise from or in connection with the activities or performance of work identified in the permit and the results of that work by the applicant, his agents, contractors, representatives, employees or subcontractors.

Minimum Scope and Limit of Insurance

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if applicant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of California, with Statutory Limits.
4. Aviation Liability Insurance (UAS/Drones): On an "occurrence" basis, including products and completed operations, property damage, bodily injury with limits no less than \$1,000,000 per occurrence, and \$2,000,000 in the aggregate.

Other Insurance Provisions

The Insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The City, its officials, officers, employees, agents, volunteers, and representatives are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the applicant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the applicant's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this application, the applicant's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officials, officers,

employees, agents, volunteers, and representatives and not call on the City's insurance for contributions.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with prior notice to the City.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Verification of Coverage

Applicant shall furnish the City with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to City before filming/work begins. The City reserves the right to require complete, certified copies of all required insurance policies and endorsements required by these specifications.

Special Risks or Circumstances

The City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Hold Harmless

Sign and provide the hold harmless agreement to include the defense and indemnification of the City. This obligates the applicant's/permittee's insurer or holds the applicant/permittee responsible in the event of insufficient or inadequate insurance.

Should you have any questions on insurance requirements, please contact the City's Risk Manager at (805) 583-6739.

Verification:

I have read and understand the above requirements and agree to be bound by them for any filming activities identified in the permit application.

Authorized Signature

Date

HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Applicant agrees to defend, indemnify, and hold harmless the City of Simi Valley and its officials, officers, employees, agents, and representatives from and against all claims, lawsuits, liabilities, or damages arising out of, in connection with, and/or relating in any manner to any act or omission of Applicant, its agents, employees, and subcontractors of any tier, and employees thereof, in connection with the performance or nonperformance of activities authorized by this application.

Applicant shall thoroughly investigate any and all claims, indemnify the City of Simi Valley, and do whatever is necessary to protect the City of Simi Valley and its officials, officers, employees, agents, and representatives as to any such claims, lawsuits, liabilities, expenses, or damages. The City of Simi Valley shall be included as an additional insured in the Applicant's liability insurance policies and endorsements.

Signature of Authorized Representative

Date

Name of Production Company/Production